

River Valley District Library  
Board of Trustees Meeting  
May 22, 2023 5:30 PM

- I. Approval of the Agenda- President Anna Cortez called the meeting to order at 5:34 with all trustees in attendance: Vicky Buss, Emily Reiwerts, Savannah Daugherty, Linda Lee-Tucker, Maria Baldwin, and Secretary Jill Schutts. Director Teri Schwenneker, Assistant Director Kathy Peshang, librarian Pubali Kundu, Friends of the Library President Jan Schadt and patron Dave Failing also attended.

Vicky made a motion, seconded by Jill, to add discussion of a possible problem with an upcoming program. The motion did not carry.

- II. Minutes April 24, 2023- Vicky Buss made a motion to accept the minutes as written. The motion passed unanimously.
- III. Financial Reports- Emily made a motion to accept the Financial reports as presented. The motion passed unanimously.
- IV. Public Comments- Friends of the Library President Jan Schadt encouraged board members to become members of Friends to show support.
- V. Director's Report- Teri reported that the library's focus has been on the Summer Reading Program. The Wild Ones are installing a prairie habitat on the North end of the parking lot on June 3. Teri has found a grant to pay for Midwest Pano marketing.  
  
Pubali gave the programming report.  
  
Emily made a motion to accept the director's report as written. The motion passed unanimously.
- VI. Committee Reports- The Finance committee will meet May 23 at 4:15 to discuss CD purchase and the budget. Policy Committee will meet on Wednesday May 31 at 4:30.

#### NEW BUSINESS

- VII. Officer's election- Emily nominated Savannah for President. All were in favor. Savannah agreed with 3 recommendations:
  1. The president is not required to attend all committee meetings.
  2. Combine Building and Maintenance and Planning Committees to reduce the number of committees.
  3. The president is not on the library's bank account. To reduce liability only staff should be on the account.

All other office holders retain their offices: Vice President Vicky Buss, Treasurer Emily Reiwerts and Secretary Jill Schutts.

- VIII. State Library and Rails, Non-Resident Card Participation- Teri has sent in the agreement with the state regarding the fee associated with non- resident library cards. We are continuing to use the tax method.
- IX. Recoding of Board Meetings- Because the gubernatorial order to record library board meetings has been lifted, along with other pandemic orders, the meeting will no longer be recorded.
- X. Meeting Dates Ordinance Number 2023/24-01- Discussion lead to a decision to change meeting days to Wednesdays. This will enable staff and board members to attend other community meetings that occur on Mondays, such as the school board and the town of Port Byron. An updated list of dates will be ready for the June meeting.
- XI. Director's Evaluation- As incoming President, Savannah will be sending out director evaluation forms and setting a deadline for their return.

#### ONGOING BUSINESS

- XIII. Parking Lot- Savannah made a motion to hire Bob's Blacktop to resurface and restripe the parking lot. The motion carried.
- XIV. Strategic Plan Final Draft Review- tabled.
- XV. Library Board Education- tabled.
- XVI. Closed Session- none.
- XVII. Other- none.
- XVIII. Adjournment- Without objection the meeting adjourned at 7:02.