

River Valley District Library  
Board of Trustees Meeting  
June 26, 2023 5:30PM

- I. Approval of the Agenda-President Savannah Daugherty called the meeting to order at 5:30. Additional board members present: VP Vicky Buss, Treasurer Emily Riewerts, Secretary Jill Schutts, Anna Cortez, Linda Lee-Tucker, and Maria Baldwin. Director Teri Schwenneker, Librarians Pubali Kundu, and Kathy Peschang, Friends of the Library members Jan Schadt and Kathy Brakee and Dave Failing.
- II. Approval of the Minutes- Vicky made a motion to approve the minutes as written. The motion carried unanimously.
- III. Financial Reports- were reviewed and filed for audit.
- IV. Public Comments- none.
- V. Director's Report- Teri reported that The Wild Ones have acquired a landscaper, John Peters, to assist with the native plantings on the library grounds. Teri has been working with Becky wells on a seed distribution program.

Teri has been working on a tracking Process for the Strategic Plan.

Pubali gave the programming report. 293 people signed up for the Summer Reading Program.

- VI. Committee Reports- Finance has met twice to work on the budget. Building and Maintenance did not meet. Planning met to plan completion dates for the strategic plan. Policy met and discussed setting up a spreadsheet/schedule to follow in reviewing policies, the policy on bank signees, and policy regarding standing committee attendance.

#### NEW BUSINESS

- VII. Decennial Committee- Formation and Schedule Meeting- A new state law requires all taxing entities to "convene a committee to study and report on local government efficiency." The committee is comprised of the Library Trustees, The Director and two Citizens. Jan Schadt, Dave Failing and Cathy Peschang all are willing /interested in participating as citizens.

The committee will meet at least two more times and prepare a written report with recommendations (if any) on efficiencies and increased accountability before filing the report with the county.

The next Decennial Meeting is set for August 4th at noon.

#### ONGOING BUSINESS

- VIII. Meeting Date Ordinance 2023-2024- Anna made a motion to approve the meeting dates for the new fiscal year as written, for the 4th Wednesday of the month, with the

exception of October and November. Meetings will be held on October 18th and November 15th. The motion passed unanimously.

- IX. Strategic Plan- Linda made a motion to accept the Strategic Plan with the following change on the final page: 5.4 The Director/staff will begin RFP process with vendors for capital improvement. The motion passed unanimously.
- X. Working Budget- Savannah made a motion to approve the budget with a drop in salary increases to a 3% raise overall (per library policy), rather than 6%+, as originally written. This is a savings of \$10,000. The motion passed unanimously.
- IX. Cordova-River Valley Hearing- all was approved regarding the divestment of 59 Cordova properties to the Cordova Library at the hearing.
- XII. Director's Evaluation- Emily made a motion to go into closed session to discuss the director's evaluation at 7:30. The motion carried unanimously. A performance improvement plan was discussed with measurable items. The board came out of closed session at 8:34 PM.
- XIII. Other-none.
- XVI. Adjournment- With no objections the meeting was adjourned at 8:35 PM.