

RIVER VALLEY DISTRICT LIBRARY, ROCK ISLAND COUNTY, ILLINOIS
ESTIMATE OF REVENUES
FOR THE FISCAL YEAR BEGINNING JULY 1, 2020
AND ENDING JUNE 30, 2021

2nd DRAFT UPDATED 9-16-20

I, the undersigned, do hereby certify that I am the regularly appointed, qualified and acting Treasurer of the RIVER VALLEY DISTRICT LIBRARY, Rock Island County, Illinois, and as such that I am chief fiscal officer of said District.

I do further certify that the following is an estimate of revenues, by source, anticipated to be received by the RIVER VALLEY DISTRICT LIBRARY in the following fiscal year, being the fiscal year of July 1, 2020 through June 30, 2021.

1.	\$ <u>553,917.00</u>	Balance on hand July 1, 2019
2.	\$ <u>489,516.00</u>	Taxes anticipated to be received in 2020-2021 fiscal year from levy of 2020 and prior years
3.	\$ <u>188,767.00</u>	Other receipts (replacement tax, interests, fines, gifts, grants, etc.)
	\$ <u>1,232,200.00</u>	Total estimated revenues anticipated to be received in the following fiscal year

I do further certify that the above estimate of revenues anticipated to be received in the following fiscal year was made in full compliance with the provisions of Act 200, Section 18-50 of Chapter 35, of the Illinois Compiled Statutes, as amended.

Phillip "Butch" Hugart, Treasurer

RIVER VALLEY DISTRICT
LIBRARY

SECRETARY'S CERTIFICATE

I, Anna Bippus, the duly qualified and acting Secretary of the Board of Library Trustees of the River Valley District Library, Rock Island County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. 2020-21-03

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF
RIVER VALLEY DISTRICT LIBRARY, ROCK ISLAND COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2020
AND ENDING JUNE 30, 2021**

adopted at a regular meeting of the said Board of Library Trustees at which a quorum was present held pursuant to the Illinois Open Meetings Acts on the 19th day of October, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of October, 2020.

Anna Bippus
Secretary, Board of Library Trustees

ORDINANCE NO. 2020-21-03

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF RIVER VALLEY DISTRICT LIBRARY, ROCK ISLAND COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021**

WHEREAS, the Board of Library Trustees for the River Valley District Library, Rock Island County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget on the 19th day of September 2020, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, Be it ordained by the Board of Library Trustees of the River Valley District Library, Rock Island County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2020, and end on June 30, 2021.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of **\$756,722.00**, or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the River Valley District Library, as hereinafter specified for said fiscal year.

PART I

Estimated Revenue Available

Item 1:	Balance on hand as of July 1, 2020	\$ 553,917.00
Item 2:	Receipts during current fiscal year from library district levy of 2020 and prior years, and receipts from other sources such as fines, rentals, donations and personal property replacement taxes	\$ 678,283.00
	TOTAL ESTIMATED AMOUNT AVAILABLE	<u>\$1,232,200.00</u>

PART II

Estimated Expenditures - Operating Fund

<u>Account</u>	<u>Amount Budgeted</u>	<u>Amount Appropriated</u>
<u>MATERIALS</u>		
Print Materials	\$24,500.00	\$30,000.00
Nonprint Materials	\$ 21,600.00	\$26,300.00
Electronic Materials	<u>\$19,253.00</u>	<u>\$23,000.00</u>
Total Materials	\$65,353.00	\$79,300.00
 <u>CONTRACTUAL</u>		
Integrated Library System/Consortium	\$10,000.00	\$12,000.00
Computer Data	\$5,000.00	\$8,000.00
Book Recovery Service	\$300.00	\$600.00
Garbage & Snow Removal	\$6,051.00	\$9,500.00
Web Maintenance	\$9,000.00	\$12,000.00
Total Contracts	\$30,351.00	\$42,100.00
 <u>SALARIES</u>		
PROFESSIONAL	\$55,000.00	\$55,000.00
CLERICAL	\$190,175.00	\$190,175.00
TOTAL SALARIES	\$245,175.00	\$245,175.00
 <u>UTILITIES</u>		
Gas & Electric	\$5,500.00	\$6,500.00
Water	\$ 900.00	\$1200.00
TOTAL UTILITIES	\$6400.00	\$7,700.00

SUPPLIES

Human Resources/MISC	\$1,500.00	\$2,000.00
Office Supplies	\$ 4,000.00	\$6,000 .00
Janitorial Supplies	\$4,000.00	\$6,000.00
Program Supplies	\$2,575.00	\$3,500.00
Total Supplies	\$12,075.00	\$ 17,500.00

OPERATING EXPENSES

Telephone	\$2,500.00	\$4,000.00
Postage	\$1,500.00	\$3,000.00
Cultural and Educational Programs	\$8,600.00	\$15,000.00
Cont. Ed, In Service and Training	\$8,900.00	\$12,000.00
Memberships & Dues Memorials/	\$2,100.00	\$3,000.00
Gifts/Donations & fund Raising	\$5,500.00	\$10,000.00
Total Operating Fund Expenses	\$24,100.00	\$59,147.00

OTHER INCOME"

Contingency	\$8.222022	\$6,000.00
Friends Sponsorship	\$32.222022	\$10,000.00
Loan Amortization	\$52.222022	\$30,000.00
Other Grants	\$50,000.00	\$50,000.00
Rgt"Ecrkvc" I tcpv	\$6,467.00	\$6,467.00
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PART III		
Estimated Expenditures - Audit Expense Fund		
ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
AUDIT FUND	\$6176.00	\$7,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit expense purposes and is in addition to all other library taxes as provided by law.

PARTIV
Estimated Expenditures - Building and Maintenance Fund

<u>Account</u>	<u>Amount Budgeted</u>	<u>Amount Appropriated</u>
Equipment Maintenance	\$5,800.00	\$ 6,800.00
Building Maintenance	\$7,000.00	\$15,000.00
Building Equipment	\$5,815.00	\$10,000.00
Computer Maintenance	\$2,017.00	\$10,000.00
Copier	\$3,400.00	\$7,000.00
Total Maintenance Fund	\$24,033.00	\$48,800.00

The foregoing appropriations are appropriated from the proceeds of a special tax for the purposes of the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs, and alterations of library buildings and equipment.

PART V

Estimated Expenditures - Illinois Municipal Retirement Fund

<u>Account</u>	<u>Amount Budgeted</u>	<u>Amount Appropriated</u>
Illinois Municipal Retirement Fund	\$28,329.00	\$29,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

PART VI

Estimated Expenditures - Social Security

<u>Account</u>	<u>Amount Budgeted</u>	<u>Amount Appropriated</u>
Social Security - Employer's Contributions	\$19,199.00	\$20,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to Social Security and is in addition to all other library district taxes as provided by law.

PART VII

Estimated Expenditures - Tort Immunity

<u>Account</u>	<u>Amount Budgeted</u>	<u>Amount Appropriated</u>
Public Liability Insurance		
Accounting Expense	\$6,000.00	\$7,000.00
Legal & Professional Fees	\$4,500.00	\$5,500.00
Insurance & Bonding	\$9,500.00	\$10,000.00
Custodial Services	\$10,111.00	\$12,000.00
Security	\$1,500.00	\$2,000.00
Elevator Maintenance	\$3,000.00	\$6,000.00
Building Safety	\$1,000.00	\$3,000.00
D&O Salary	\$9,500.00	\$10,000.00
Liability Expense Total	\$45,112.00	\$55,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for public liability insurance purposes and is in addition to all other library taxes as provided by law.

PART VIII

Estimated Expenditures - Unemployment Compensation

<u>Account</u>	<u>Amount Budgeted</u>	<u>Amount Appropriated</u>
Unemployment Compensation	\$2,417.00	\$3,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for unemployment compensation purposes and is in addition to all other library taxes as provided by law.

PART IX

Estimated Expenditures - Workers Compensation

Account	Amount Budgeted	Amount Appropriated
Workers Compensation	\$3,222.00	\$4,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for workers compensation purposes and is in addition to all other library taxes as provided by law.

PARTIX

Estimated Expenditures - Special Reserve Fund

<u>Account</u>	<u>Amount Budgeted</u>	<u>Amount Appropriated</u>
Purchase/Rental of Library Site(s), Building(s), Repair of Building(s), Library Material, Furnishings, Equipment, and Electronic Data Storage and Retrieval Facilities (from Proceeds of Special Reserve Fund)	\$75,000.00	\$150,000.00

The foregoing appropriation is hereby appropriated from the unexpended balances of the proceeds received annually from public library taxes unexpended and accumulated pursuant to 75 Illinois Compiled Statutes 16/40-50 as noted in Section 6 herein.

SUMMARY

TOTAL APPROPRIATION FOR OPERATING FUND EXPENSES	\$514,922.00
TOTAL APPROPRIATION FOR AUDIT EXPENSE	\$7,000.00
TOTAL APPROPRIATION FOR BUILDING AND MAINTENANCE FUND	\$48,800.00
TOTAL APPROPRIATION FOR IMRF	\$29,000.00
TOTAL APPROPRIATION FOR SOCIAL SECURITY	\$20,000.00
TOTAL APPROPRIATION FOR TORT IMMUNITY(\$55,000.00
WORKERS' COMPENSATION	\$4,000.00
TOTAL APPROPRIATION FOR UNEMPLOYMENT COMPENSATION	\$3,000.00
TOTAL APPROPRIATION FOR SPECIAL RESERVE FUND	\$150,000.00
TOTAL ALL FUNDS	\$831,722.00

Section 3: That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

Section 4: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

Section 5: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 6: That the Board of Library Trustees of the River Valley District Library has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 2013 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act 16/40-50 of the Illinois Compiled Statutes as amended, and that said Board of Library Trustees has adopted a plan or plans pursuant to the provisions of Article 40 of the Public Library District Act of 1991.

Section 7: That this Ordinance shall be in full force and effect from and after passage and publication as provided by law.

ADOPTED this 19th day of October 2020, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

ATTEST:

Anna Bippus
Secretary, Board of Library Trustees

Jill Schutts
President, Board of Library Trustees